

**SECTION 6  
CAPITAL BUDGET  
& PROGRAM**

**FY 2016 - FY 2021  
Capital Budget Summary**

ACTIVITY	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY2021
<b>TOWN CAPITAL</b>						
"Pay-As-You-Go"						
<b>Town Facilities</b>						
<b>Town Building/Facility Upgrades</b>		\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Shea Theater Roof	\$ 20,000.00					
Town Records Storage	\$ 44,000.00					
<b>Sub-Total Town Facilities</b>	<b>\$ 64,000.00</b>	<b>\$ 75,000.00</b>				
<b>SCHOOL FACILITIES</b>						
<b>Sub-Total School Facilities</b>						
<b>DPW Vehicles &amp; Equipment</b>						
6 Wheel Dump Lease	\$ 43,325.00	\$ 43,325.00				
DPW Discretionary	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Lease DPW Front End Loader		\$ 32,400.00	\$ 31,320.00	\$ 30,240.00	\$ 29,160.00	\$ 28,080.00
Replace 2002 Ford F250 Pickup		\$ 55,000.00				
Lease 1980 L8000 Dump S&Plow			\$ 42,000.00	\$ 40,600.00	\$ 39,200.00	\$ 37,800.00
<b>Sub-Total DPW Vehicles &amp; Eq.</b>	<b>\$ 118,325.00</b>	<b>\$ 205,725.00</b>	<b>\$ 148,320.00</b>	<b>\$ 145,320.00</b>	<b>\$ 143,360.00</b>	<b>\$ 140,880.00</b>
<b>POLICE VEHICLES &amp; EQUIP.</b>						
Police Discretionary	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Cruiser	\$ 42,000.00	\$ 42,000.00	\$ 43,000.00	\$ 44,000.00	\$ 45,000.00	\$ 46,000.00
<b>Sub-Total Police</b>	<b>\$ 57,000.00</b>	<b>\$ 62,000.00</b>	<b>\$ 63,000.00</b>	<b>\$ 64,000.00</b>	<b>\$ 65,000.00</b>	<b>\$ 66,000.00</b>

<b>COMPUTER EQUIPMENT</b>						
Hardware & Software	\$ 8,200.00	\$ 8,200.00	\$ 8,200.00	\$ 8,200.00	\$ 8,200.00	\$ 8,200.00
Assessing Software						
Computer Server						
<b>Sub-Total Computer Equipment</b>	<b>\$ 8,200.00</b>					
<b>AIRPORT</b>						
<b>Sub-Total Airport</b>						
<b>PARKS &amp; GROUNDS</b>						
Rutter Park (Lake Pleasant)		\$ 20,000.00				
Montague Center Park			\$ 25,000.00			
<b>Sub-Total Parks and Grounds</b>		<b>\$ 20,000.00</b>	<b>\$ 25,000.00</b>			
<b>STORMWATER DRAINAGE</b>						
<b>SIDEWALKS</b>						
<b>LANDFILL</b>						
Burn Dump Closure Plan						
<b>Sub-Total Landfill</b>						
<b>ECONOMIC DEVELOPMENT</b>						
Industrial Park Predev.						
<b>Sub-Total Economic Development</b>						
<b>ENVIRONMENTAL PROTECTION</b>						
Conservation Fund		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>Sub-Total Environmental Prot.</b>		<b>\$ 10,000.00</b>				
<b>Total Town "Pay-As-You-Go"</b>	<b>\$ 247,525.00</b>	<b>\$ 380,925.00</b>	<b>\$ 329,520.00</b>	<b>\$ 302,520.00</b>	<b>\$ 301,560.00</b>	<b>\$ 300,080.00</b>

<b>TOWN DEBT SERVICE</b>						
Skate Park match - \$100,000 at 4% interest for 15 years	\$ 10,670.00	\$ 10,403.00	\$ 10,136.00	\$ 9,870.00	\$ 9,603.00	\$ 9,336.00
Proposed New Town Garage - \$3.9 million. Debt exclusion to be sought. Debt service only shown.		\$ 351,000.00	\$ 343,200.00	\$ 335,400.00	\$ 327,600.00	\$ 319,800.00
Proposed Senior Center - \$2.5 Million Debt exclusion to be sought. Debt service only shown.			\$ 225,000.00	\$ 220,000.00	\$ 215,000.00	\$ 210,000.00
Sheffield School Improvements - MSBA plus new Boiler and Burner - \$445,000 Debt service only shown.	\$ 40,050.00	\$ 39,160.00	\$ 38,270.00	\$ 37,380.00	\$ 36,490.00	\$ 35,600.00
GMRSD Tractor/Trailer - Montague town share - \$42,600 town share. Debt Service only (5 years)	\$9,415	\$ 9,415.00	\$ 9,415.00	\$ 9,415.00	\$ 9,415.00	
GMRSD Plow - Montague town share \$41,309. Debt Service only (5 years)	\$9,129	\$ 9,129.00	\$ 9,129.00	\$ 9,129.00	\$ 9,129.00	
<b>Total New Town Debt Service</b>	<b>\$69,264</b>	<b>\$419,107</b>	<b>\$ 635,150.00</b>	<b>\$ 621,194.00</b>	<b>\$ 607,237.00</b>	<b>\$ 574,736.00</b>
<b>ACTIVITY</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>SEWER CAPITAL "PAY AS YOU GO"</b>						
Sewer Inspection/cleaning						
Strucutural Improvements at WPCF		\$ 50,000.00				
Instrumentation/Control (SKADA)		\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
<b>Sub-Total Sewer "pay-as-you-go"</b>		<b>\$ 80,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>



February 25, 2013

To: Montague Select Board

CC: Montague Finance Committee

From: Montague Capital Improvements Committee

RE: Capital Improvements Meeting Annual Report FY2016

The Capital Improvements Committee (CIC) met on three occasions to review the revenue and budget request from the town departments for FY 2016.

The following is an overview of the request made of the CIC and the CIC recommendations to the finance committee. Also included in this report are the department's Capital projects schedules through 2018.

**Department of Public Works (DPW):**

Tom Bergeron presented the following request to the CIC

New and used equipment purchase and large repair (NUEPLR) request: \$100,000

This request is a continuing appropriation for the DPW to manage equipment purchases and to pay for large maintenance repairs. In FY 2015 the CIC recommended funding of the NUEPLR of \$75,000. This fund has carry-over balance as of 2/26/15 was 31,947.29. The current status of the fleet was reported to be good. The fleet is in better shape than better years due to planned rotational replacement and purchase flexibility. No major repairs are anticipated but cannot be ruled out.

CIC recommendation FY 2016 NUEPLR fund - \$75,000

DPW presented a request for the funding of \$43,325 on the lease for an International dump truck. This is a five year lease with the lease ending FY 2017.

CIC recommendation FY 2016 - \$43,325 for final lease payment

Total appropriations FY 2016 for the Montague DPW \$118,325

The CIC and the DPW continue to have talks on the stalled design of the new DPW garage. It is recognized that the current facility is inadequate. A consistent concern that is expressed is the general condition of the facility has the potential to become a liability to the town if it directly impacts worker safety. We recommend that a renewed focus be given this project. Continued delay could expose the town to unnecessary liability.

**Gill Montague Regional School District (GMRSD):**

Joanne Blier and Jim Huber from the GMRSD met with the CIC on February 4, 2015. They GMRSD three request to the CIC.

The #1 boiler in the Sheffield school has failed. This boiler was repaired in 2011. It saw extensive use in 2013-2014 while boiler #2 was down and deliberations on its replacement were made. At the end of those deliberations boiler parts were replaced and essentially boiler two was rebuilt in 2014. Now Boiler #1 is down and Boiler #2 is carrying the full load of this heating season. Since we have already explored the replacement issue of these boilers with a new system and found that this course was too cost prohibitive the CIC recommends replacing/rebuilding boiler #1 and the burner. The existing burner is at least 20+ years old and new more efficient burners are available. The estimated amount of repair and burner replacement is \$120,000.

The GMRSD has also requested the burner on boiler #2 be replaced with a more energy efficient burner. This replacement would essentially rebuild both boilers. The estimated cost of the replacement is \$25,000.

Town meeting requested previously that the Energy Committee be involved when an energy system is being reviewed for replacement or repair. The CIC agrees and request that this request be brought to them.

The CIC recommends the replacement of Boiler #1 and the burner on boiler #1. We also recommend the replacement of burner #2. This is contingent on a review by the Energy Committee and their approval.

The GMRD submitted a Statement of Interest to the Massachusetts School Building Authority (MSBA) on February 14, 2014 for the replacement of the auditorium and gym windows and doors. The project was accepted by the MSBA. The entire cost of the requested improvements is \$1,200,000 of which the town will be reimbursed 76% by the MSBA. The town's obligation would be \$288,000. There was no clear understanding exactly how the town would be reimbursed nor if Town Meeting would have to approve of the full \$1,200,000.

There were many questioned unanswered in this proposal. Of greatest concern was how the energy savings from this project were to be redirected back to the town. There was not a clear agreement from the GMRSD if the energy savings would be passed back to the town to offset the cost of the project or if the district intended on holding those savings to absorb future costs in the district. We were also not aware if the Energy Committee had reviewed the request or the materials to be used in the project so a true evaluation of the energy benefits could be determined.

On February 12, 2015 I received a number of files detailing the project for Joanne Blier. This included the scope of the work, cost estimates, timetables and scoring letter. The timetable has the MSBA approving the project on March 25<sup>th</sup> with the Town Meeting voting on the proposal May 2nd 2015.

Since the CIC did not receive the documents for review prior to our submission to the FINCOM we cannot make a recommendation on the project. As the chair I would recommend that the project first be reviewed by the Energy Committee and after which time the CIC will convene and review the entire project along with the Energy Committees recommendations.

The GMRSD requested the replacement of their utility tractor and one-ton plow truck. The tractor replacement would allow for a larger mowing gang to be used to mow the property in a more timely fashion. This is a reasonable request.

The plow truck is said to be in poor condition and in need of replacement. Mr. Huber did show the CIC pictures of the rust and repairs.

These two replacements would have to be approved by both Gill and Montague. The CIC is not aware that Gill has approved of the replacements. No votes were taken on this request.

### **Water Pollution Control Facility (WPCF)**

Bob Trombley of the Montague WPCF presented appropriations request to the CIC on 1/28/15.

Mr. Trombley made three separate requests to the CIC; \$100,000 for repairs to the operations building, \$100,000 for an upgrade to the primary sludge pump and \$376,036 for upgrades to the heating, ventilation and air conditioning systems within the WPCF. These were the same requests made to the CIC in 2014.

Through conversation Mr. Trombley stipulated that the building repairs were to fix gaps in the mortar, repair electrical wiring and other general facility repairs. The upgrade to the primary sludge pump is to improve efficiency and to eliminate leakage. The leakage creates a challenging work environment for the WPCF employees that have to work in that pump room. Through discussion Mr. Trombley expressed that these were not critical and are offered as placeholders for future request. He cautioned that continuing deferment of repairs will only lead to more expensive repairs in the future.

The request for heating and ventilation repairs (\$376,036) will be reviewed for possible ESCO funding. This is a long process and may take a couple of years but it considered the best alternative.

An extensive discussion was undertaken regarding the WFPC's debt capacity and the new debt that would begin in 2017. In 10/29/14 town meeting voted to setup a separate stabilization fund with \$100,000 from retained earnings. The remaining retained earnings were used to stabilize the sewer rates. The CIC and the town administrator agree that the stabilization fund should be the source of funding for the aforementioned projects. Without a fiscal commitment to the stabilization account the projects requested by the WPCF were not supported. We were in agreement that additional sewer borrowing should not be the funding mechanism for the requested projects. In discussions with the Town Administrator the WPCF must commit to funding the stabilization account with its available retained earnings, which will allow the WPCF to make the requested improvements. This will have to be done in conjunction with scheduled annual increases to the sewer user fees.

The CIC neglected to discuss of take action on the request on the additional sewer cleaning and sewer lining requests from the WPCF. This request would total \$385,000. We were aware of this request but it was not included in the Capital Projects Schedule. We are aware of this from earlier discussions and the committee supports it but no vote was taken.

The CIC did not vote on any WPCF requests.

On February 4, 2015 the CIC met with the Town Clerk to discuss her request for records retention and storage. The Town Clerk has received a proposal that would allow for the disposal of outdated records, organization of existing records and a complete catalog of those retained records. The cost for this service would be \$46,000. There was some additional discussion on creating a fire proof and climate controlled storage area but no formal request was made.

The CIC voted to approve the \$46,000 record and retention request.

The CIC did not receive any FY 2016 requests from the following departments

Montague Police  
Parks and Recreation  
Senior Center  
Public Library  
Town Administration

Please feel free to contact me with questions or clarifications prior to our joint meeting on February 25<sup>th</sup>.

Respectfully,

Gregory Garrison  
Capital Improvements Committee Chairman