



MONTAGUE PLANNING BOARD

Town Hall, One Avenue A, Turners Falls, MA 01376 (413) 863-3200 Ext 207

Application for Special Permit & Site Plan Review

Please Do Not Write In Shaded Boxes

Application # _____

Amount of fee &
date pd. _____

Date filed with
Town Clerk _____

Checked
by Planner _____

PB Hearing
Date _____

PB Decision
Filed _____

1. APPLICATION IS HEREBY MADE TO THE TOWN OF MONTAGUE PLANNING BOARD
FOR: Special Permit pursuant to Section(s) _____ of the Montague Zoning Bylaws
Site Plan Review pursuant to Section(s) _____ of the Montague Zoning Bylaws

2. Applicant _____

Address _____

Phone _____ Email _____

3. Property Owner _____

Address _____

4. Applicant is: ____ Owner ____ Lessee ____ Contract Purchaser ____ Tenant in Possession

5. Location of Property _____, being situated on the _____ side of
_____ Street, and shown on the Assessor's Map(s) # _____
Parcel(s) _____; Franklin County Registry of Deeds Book # _____, Page _____.
Zoning District _____

6. Description of proposed work and/or use _____

7. Site Plan attached ____ Yes ____ No (see checklist for information required)
If not attached, application may be considered to be incomplete and may not be accepted for filing.

8. List parties in interest to be notified of application
M.G.L 40A, Section 11 defines "parties in interest" as "the petitioner, abutters, owners of land directly opposite on any public or private street or way, and abutters to the abutters within three hundred (300) feet of the property line of the petitioner as they appear on the most recent applicable tax lists, notwithstanding that land of any such owner is located in another city or town, the Planning Board of the city or town, and the Planning Board of every abutting city or town. Information on abutters is available from the Montague Board of Assessors.

9. I hereby certify that information contained herein is true to the best of my knowledge.

Applicant's Signature _____

Date _____

Application Filed: _____

Attest to filing, Town Clerk:

Decision Filed: _____

Attest, Town Clerk _____

INFORMATION FOR APPLICANT:

ADDITIONAL COPIES: In addition to the original application form, six (6) copies of the complete application, including maps and plans, are required. A digital copy in .pdf format is also required. It is the responsibility of the applicant to provide these copies and six copies of any supplemental material submitted after the original filing.

FILING FEE: \$50.00 for a special permit; \$200 plus \$2.00 per parking space for site plan review; plus \$3.00 for each "party in interest" listed to a maximum of \$100, payable to the Town of Montague, is required to be paid before the application will be accepted for filing with the Town Clerk and Planning Board Clerk. Applicant will also be billed for cost of legal advertisement.

ADDITIONAL APPLICATION REVIEW FEES: The Planning Board may determine that the assistance of outside professional expertise is required due to the size, scale or complexity of a given project or its potential impact on the health, safety and welfare of the Town. When outside review is determined to be necessary, the Board may require that the applicant pay all reasonable expenses for this purpose, in accordance with Board regulations and M.G.L. Chapter 44 Section 53G.

CONDITIONS FOR APPROVAL: The applicant should be aware that if the application is approved, the Board may, at its discretion, and in addition to any applicable conditions specified in the zoning ordinances or subdivision regulations, impose such additional conditions as it finds reasonably appropriate to safeguard the neighborhood or serve the purposes of the zoning ordinance and subdivision regulations. Such conditions will be imposed in writing. The applicant may be required to post bond or other security for compliance with said conditions in an amount satisfactory to the Board.

FOR ADDITIONAL INFORMATION, CONTACT:

Planning Department, Town of Montague
Town Hall, One Avenue A
Turners Falls, MA 01376
Phone (413) 863-3200 Ext 207 Fax (413) 863-3222
Email: planner@montague.net