



**INSPECTOR OF BUILDINGS
TOWN OF MONTAGUE**
One Avenue A
Turners Falls, MA 01376

APPLICATION TO INSTALL - INSULATION, WINDOWS, DOORS or SIDING

To Inspector of Buildings: The undersigned hereby applies for a permit to **ALTER the Building Envelope** according to the following specifications:

Location of Building No. ___ Street _____ Map ___ Lot _____

Owner _____
address _____

Present use of the building _____ Use Group _____

- 1a. Builder _____ LIC.# _____
address _____ REG.# _____
- b. Architect _____ REG.# _____

- 2a. Principal structural materials of the exterior walls _____
- b. Building height _____ No. of stories _____
- c. Type of heating system _____ air conditioned _____
- d. Nearest building is _____ feet in a _____ direction
- e. Distance to adjoining lot lines - Right _____ Left _____ Rear _____

Specifications: Construction Type _____

- 3a. Total number of openings affected _____
- b. **Windows** -
U-ratings _____ {U = .35 - maximum allowed}
Bedrooms- window opening size _____ x _____ (20" x 24" min clear)
sill height above floor _____ (44" max)
- c. **Egress and Exterior Doors** location(s) _____
U or R-ratings? _____ {glazing U .35 max}
Location(s) _____ width _____ height _____
- d. **Fire Separation Doors**-garage, common exit, stairwell, separate units)
location(s) _____ door rating(s) _____

4. **Siding:** Type and amount to be installed:

5. **Insulation:** New _____ or in addition to: _____ {Describe materials below}
R-values provided: Roof/Ceilings _____ Walls _____ Floors _____

6. The debris resulting from this work shall be disposed of at:
_____ which is a properly
licensed solid waste disposal facility as required by MGL.

7. Estimated cost (must be filled out) _____

Additional Remarks

Signature of Applicant Date _____ Phone # _____

HOME OWNER LICENSE EXEMPTION

and/or

CONTRACTOR REGISTRATION

This form must be submitted with applications for residential work.

The **license exemption** for a HOME OWNER applies only for permitted work on owner-occupied one and two family dwellings and farm structures. The exemption allows such home owner to obtain Building Permits, perform construction, and engage individuals for hire who may not be registered or possess a supervisors license, provided that the owner acts as supervisor. The Home Owner, acting as supervisor, is then fully responsible for the project and compliance with the State Building Code.

The undersigned Home Owner assumes responsibility for compliance with the State Building Code and all work performed under the building permit which includes compliance with all other applicable codes, by-laws, rules and regulations, and there respective inspection procedures.

Notice to Home Owners engaging others for hire

OWNERS PULLING THEIR OWN PERMIT ON BEHALF OF A CONTRACTOR OR WHO ENGAGE UNREGISTERED CONTRACTORS FOR APPLICABLE HOME IMPROVEMENT WORK DO NOT HAVE ACCESS TO THE ARBITRATION PROGRAM OR GUARANTY FUND UNDER MGL c.142A.

MGL c. 142A requires that the reconstruction, alteration, renovation, repair, modernization, conversion, improvement, removal, demolition, or construction of an addition to any owner-occupied building of up to four dwelling units and to structures which are adjacent to such residence or building be done by registered (as opposed to licensed) contractors, with certain exceptions.

Notwithstanding the above notice, I hereby apply for a permit as the home owner of the above property:

HOME OWNER _____
Name Date

ADDRESS _____
Street Address Home Phone

**OR;
CONTRACTOR AFFIDAVIT**

Pursuant to MGL c. 142A, Home Improvement Contractor Registration, I hereby apply for a permit as the agent of the above listed owner:

Contractor Name (as registered) Registration No.

Signed under penalties of perjury: Date _____

Contractor License No.

WORKERS' COMPENSATION INSURANCE AFFIDAVIT (M.G.L. c. 152, § 25C(6))

Workers Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the issuance of the building permit.

Signed Affidavit Attached YES.....

NO.....