

**Minutes**  
**Town of Montague Assessors' Department**  
January 19, 2010

Members Present: Paul Emery, Terry Miner, Betty Waidlich  
Staff Present: Barbara Miller, Director of Assessing  
Meeting convened 3:30 p.m.

Approved Minutes of January 4, 2010 Motion made by Mr. Emery, second by Ms. Waidlich, vote unanimous

Approved Minutes of January 11, 2010 Motion made by Mr. Emery, second by Ms. Waidlich, vote unanimous

Time sheet for Ms. Miller, week ending 01/16/2010 signed by Mr. Emery

**SIGNATURES REQUIRED**

- Motion to approve Town LA10 and LA4 made by Mr. Emery, second by Ms. Waidlich, vote unanimous
- Motor Vehicle and Trailer Excise Warrant Levy 2008 - \$83.44
- Motor Vehicle and Trailer Excise Abatement Monthly List Levy 2007 month of December 2009 - \$68.54
- Motor Vehicle and Trailer Excise Abatement Monthly List Levy 2009 month of December 2009- \$323.96
- Personal Exemption applications approved and signed. Board will vote the exemptions in their entirety when monthly list is complete

**UPDATES TO THE BOARD**

- Ms. Miller explained to the board that a letter from Mr. Peltier of Hallmark Imaging was received on January 19, 2010, too late to be visited for Open Disclosure. Ms. Miller to contact Mr. Peltier to explain. Ms. Miller will also explain that he may file an abatement application once he has received his actual tax bill.
- Board reviewed the Assessors Proposed Departmental budget for FY2011, two versions; level service and 3% reduction
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Meeting Adjourned 4:00 p.m.

Respectfully submitted,

Barbara Miller  
Director of Assessing

Minutes approved \_\_\_\_\_