



Town of Montague Municipal Airport Commission

Meeting Minutes

May 14, 2012

The meeting was called to order at 7:07 PM in the Airport Admin Bldg.

Commissioners present: Gary Collins, Peter Golrick, Mike Sokolosky, and Rod Herzig

Others present: Mickey Longo (Manager), David Cotton

Mike made a **MOTION** to approve the executive session minutes from 2004 for release to the public, seconded by Gary, passed 4-0.

Mike made a **MOTION** to approve the executive session minutes from 2005-2007 for release to the public, seconded by Gary, passed 4-0.

Mike made a **MOTION** to approve the executive session minutes of 5/14/2007 for release to the public, seconded by Peter, 3-0-1, with Gary abstaining.

Mike made a **MOTION** to approve the executive session minutes of 2/9/2009 for release to the public, seconded by Gary, 4-0.

Mike made a **MOTION** to approve the executive session minutes of 2/20/2009 for release to the public, seconded by Gary, 4-0.

Mike made a **MOTION** to approve the executive session minutes of 12/14/2009 for release to the public, seconded by Gary, 4-0.

Mike made a **MOTION** to approve the executive session minutes of 6/14/2010 for release to the public, seconded by Rod, 3-0-1, with Gary abstaining.

Mike made a **MOTION** to approve the executive session minutes of 6/28/2010 for release to the public, seconded by Gary, 4-0.

Mike made a **MOTION** to approve the executive session minutes of 4/9/2012 for release to the public, seconded by Gary, Rod requested a modification to the minutes, motion passes 3-0-1, with Gary abstaining.

Mike made a **MOTION** to approve the regular session minutes of 4/9/2012, seconded by Gary, 4-0.

Mike made a **MOTION** to approve the regular session minutes of 4/16/2012, seconded by Gary, 4-0.

MANAGER REPORT

The backup windsock near the admin bldg has been removed for repair. He has received bids for the removal of trees. Review of mowing schedule was done with Gary and Erin Haugh (Environmental Consultant for Gale). Reviewed trees on Millers Falls Road so he is prepared to begin trimming as soon as possible. Discussion of Pioneer Claim of Damages. Mickey has forwarded the paperwork to Gale to see if there is any way to cover any part of the claim under the runway contract. Treasurers Report – about \$8,800 left, we have approval to spend up to \$2,000 on the tractor bucket as local share of MassDOT ASMP grant. Gary made a **MOTION** to offer Mickey up to six weeks of an extra 5 hours per week, keeping the total hours under the 20 hour per week limit, not to be benefited, seconded by Mike, passed 4-0. Discussed possible items for end of year wish list to include new computer, cable, windsock for each end of runway, deck, office furniture, grounds equipment. Other ideas welcome. Building and grounds reports that the stone marker was moved and tree stumps were pulled from near MF Road. During a brief discussion of dissolving sub-committees it was decided to do that as part of our annual re-organization.

GALE REPORT

AIP-11 – Nothing new (still open for Tribal money); AIP-12 – Nothing new (also still open for Tribal money); AIP-14 – the possibility of a controlled burn is now out of the project scope, we should undertake action to clear the trees ourselves. PAPI’s still awaiting trees clearing on RW 16 end. Phase II – Nothing new; AIP-15 – Nothing new; AIP-1X (not numbered yet) Archeological for Fencing – Gale has contacted the FAA regarding the Airport intent to clear the trees without federal funding. ET&L punch list is nearing completion, FAA has been asked to notify the Tribes that invoices must be received by June 15th, of the projects will be closed and there will be no source for further funding. Gale will work with Mickey to get an Independent Estimator Fee Estimator contracted so we can proceed.

The tree bids were opened, David Cotton - \$28,740; Edwards Matthew - \$33,000; Jim’s - \$12,000; Lanoue - \$10,700. Discussion of the process from here, and the wide variance in prices. David Cotton indicated that the bid was well presented and that anyone bidding should have no problem understanding the scope of the request. No decision was reached until we get a solid number from Gale regarding the amount in the original contract. Mass bid law would require a more formal process for bids exceeding \$25,000.

MANAGER REPORT

The manager’s review was held, and the results are attached in a separate document. A summary of the result was that the Manager either “met” or “exceeded” expectations in all categories. The plan for the upcoming year is to focus on Office Organization, and joining more aviation groups.

OTHER

Mr. Manning has offered to purchase a new noise abatement sign for the Airport.

8:54 Mike made a **MOTION** to adjourn, second by Rod, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ____ (Aye) ____ (Nay) ____ (Abstain) at an Airport Commission Meeting on: ____/____/____

(Airport Chair Signature)

Documents used:

- Managers Report
- Gale Associates Monthly Update
- Tree Removal Bids