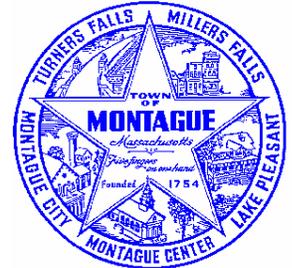


Town of Montague Municipal Airport Commission

Meeting Minutes

May 11, 2015



The meeting was called to order at 7:03 PM in the Airport Admin Bldg.

Commissioners present: David Brule, Gary Collins, Peter Golrick, Brian Carroll (7:08), and Rod Herzig

Others present: Mickey Longo, Stu Moncrieff (GALE), and Richard Seelig

David made a **MOTION** to accept the minutes of April 13, 2015, seconded by Rod motion passes unanimously.

Based on the inflation calculator from the BLS (http://www.bls.gov/data/inflation_calculator.htm) the lease rate adjustment currently shows a 2.2% increase as the total for the last two years. This was obtained using \$60 in 2012 becoming \$61.34 in 2015, a 2.2% cumulative increase. We will hold voting on this item until later in the meeting.

GALE REPORT

AIP-16 (Preliminary Fence Design and Section 106) The NJ Tea transplanting has been completed, irrigation system almost complete, plants are doing well. We will close out this project very soon. **AIP-17** (T/W 34 tie-in, rotating beacon, and fix obstruction lights) Work started on 5/4, we had to replace some unsuitable material under the taxiway pavement area. The scraping is complete for the rotating beacon, nothing found. **AIP-18** (Reconstruct Parallel Taxiway) Design is complete, ET&L was the low bidder on this project. Discussion of the advantages of an early start. Full Gale Report attached.

MANAGER REPORT

Security gates and camera – Camera fixed; received a quote of \$2,829 to fix gates; working with MassDOT to see if there is any way to fund this through a grant. We need to get 200' more of snow fence, Northeast Tree has finished transplanting the NJ Tea plants; David had requested to be notified before that was done, but Mickey was busy and that did not happen. Work continues on the irrigation system and the path to the W. Mineral light has been cleared. Treasurers report – As of 5/4 we have spent \$2,145.43.24; Income \$2,731.43; Balance of \$5,221.90 (12%) remains. Mickey has contacted Bob Adams to arrange to meet on completing rental house roof project; raking is done but there are leaking issues remaining; we'll need to fix the interior ceilings. Working with Tom Bergeron (DPW) to get some names of contractors for crack sealing; will check to see if MassDOT will participate in funding. Full report attached.

LEASE RATES

David made a **MOTION** to set the per square foot lease rate for the next 5 years \$.612 seconded by Brian. Rod and Gary recuse themselves from the discussion and vote. Motion passes 4-0-2.

PILOT, TENANT, USERS GROUP, PUBLIC COMMENT, AND OTHER

None tonight.

COMMISSIONER UPDATES

None tonight.

MANAGER REVIEW

The annual Manager Review was held in open session. In each category the manager either meets or exceeds the expectations of the Commission. Full review on file.

ACCESS AGREEMENT

No discussion on this topic tonight.

David made a **MOTION** to adjourn, second by Rod, passed unanimously.

Respectfully submitted: Peter Golrick

Voted ____ (Aye) ____ (Nay) ____ (Abstain) at an Airport Commission Meeting on: ____/____/____

(Airport Chair Signature)

Documents used:

Managers Report Gale Monthly Update Performance Criteria Review Document

Commonly used Acronyms: **AIP** is Airport Improvement Plan; **BLS** is the Federal Bureau of Labor Statistics; **CIP** is the Capital Improvement Plan; **CPI** is the Consumer Price Index; **FAA** is the Federal Aviation Administration; **MassDOT A/D** is the Massachusetts Department of Transportation, Aeronautics Division; **FCFC** is the Franklin County Flying Club; **FCRCFC** is the Franklin County Radio Control Flying Club; **IFE** is Independent Fee Estimate; **NIT** is Narragansett Indian Tribe; **PAPI** is Precision Approach Path Indicator; **PILOT** is Payment In Lieu Of Taxes; **SHPO** is State Historic Preservation Officer; **THPO** is Tribal Historic Preservation Officer.