

**SELECTMEN'S MEETING MINUTES
UPSTAIRS MEETING ROOM
1 AVENUE A, TURNERS FALLS, MA
MONDAY, OCTOBER 1, 2012**

Meeting was opened at 7:00 PM in the Upstairs Meeting Room. Present were Selectpersons, Mark Fairbrother, Chris Boutwell, Patricia Allen (absent); Town Administrator, Frank Abbondanzio (absent); Administrative Secretary, Wendy Bogusz; Chris Curtis, Recorder, David Detmold, Montague Reporter

Minutes of August 13 and 20, September 5, 17 and 24, 2012 are not available

Mike Nelson, Pumpkin Fest Update to be held on October 20, 2012

Nelson: Everything ready to go, have everything lined up, nothing to do at this point except count down the days, new edition is the haunted house by RiverCulture being held at Greenfield Savings Bank. Been in touch with folks at the Shea Theater and they are happy with that. Shuttle busses are all set
Next Pumpkinfest is being proposed for October 19, 2013.

Personnel Board, votes may be taken

Appoint Jennifer L. Peterson, Park & Rec, Clerk/Bookkeeper

Fairbrother makes the motion to hire Jennifer L. Peterson as a permanent employee, 20 hours a week, , TOMEA Union, \$12.26 per hour, Grade 1, Step 1, effective October 4, 2012. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Fairbrother - Aye

Approve Job Description and Step/Grade for Interim Health Inspector

McNeely: This is the Interim job description because the Town is in the process of the Pay & Classification study. We have not had this position of Health Inspector previously in the Town, so I put this together. The folks doing the study will work with this and come back with recommendations. Took Health Inspector current job description and took out the administrative portion. Came up with a Grade 7, Step 1 at this point is \$20.63 per hour, but I think it is a little on the low side

Fairbrother makes the motion to approve the interim job description for Health Inspector as presented dated September 19, 2012. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Fairbrother - Aye

Fairbrother makes the motion to approve the hiring of Carolyn Merriam as the new part time health agent at Grade 7, Step 1, \$20.63 per hour at 14.5 hours per week as specified previously. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Fairbrother - Aye

Continuation of 111F leave for Richard Suchanek if necessary

Fairbrother makes the motion to continue 111F for Richard Suchanek until October 15, 2012. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Fairbrother - Aye

Town Administrator Report, votes may be taken

Motion to approve the 2013 Community Development Strategy Annual Update

Fairbrother makes the motion to approve the 2013 Annual Update to the Montague Community Development Strategy as advertised and presented. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Fairbrother - Aye

Authorize Chair to re-sign and re-issue the Notice to Proceed to S & R Corporation

Fairbrother makes the motion to approve and authorize the Chair to re-sign and re-issue the notice to proceed to S & R Corporation as of September 27, 2012. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Fairbrother - Aye.

Warrant for November 6, 2012 State Election - To approve and execute

Fairbrother makes the motion to approve the warrant for the state election on November 6, 2012 at the 6 precincts. Seconded by Boutwell, approved unanimously. Boutwell - Aye, Fairbrother - Aye

Application for Use of Public Property: Harmony Lodge, 5K Foot race

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Fairbrother makes the motion to approve the use of public property for the purpose of a 5 K foot race on October 20, 2012 beginning at 9:00 AM to 12:00 PM, the Police Chief has signed off on the document for the purpose of a 5 K foot race, insurance has been received. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother - Aye

To approve Donald Valley as member of the Montague EDIC, Open at Large Seat

Fairbrother makes the motion to appoint Donald Valley to the EDIC at large seat for the remainder of Andrew Killeen's seat to expire on June 30, 2013. Seconded by Boutwell, approved unanimously. Boutwell – Aye, Fairbrother - Aye

Fairbrother makes the motion to adjourn the meeting at 7:27 PM. Seconded by Boutwell, approved unanimously. Fairbrother – Aye, Boutwell - Aye