

MONTAGUE CAPITAL IMPROVEMENTS COMMITTEE

MEETING AGENDA

Meeting Accessible via Zoom Only

<https://us02web.zoom.us/j/7415198772> or Phone: (646) 558-8656

Meeting ID: 741 519 8772 PassCode: 1754

Wednesday, May 24, 2023 from 3:15 to 4:30 pm

Votes May Be Taken

1. Call to Order and Approve any outstanding meeting minutes: 4/12/23, 5/10/23
2. American Rescue Plan Act (ARPA) Capital Projects
 1. Rank potential capital projects
 2. Consider recommendations to Selectboard for advancement of capital projects
3. Capital Improvements Plan updates
 1. Feedback received
 2. Public comment period through May 31
4. Topics not anticipated in the 48 hour posting requirements
5. Establish next meeting date(s)
6. Adjournment

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Meeting Materials

ARPA Capital Project Ratings Criteria		# of Points	
A	Is required by federal or state law (regulatory compliance)	0-2	0=none 1=will address some compliance aspects 2=will bring into compliance
B	Timeliness/ Urgency of the project	0-2	0=not urgent, 1= somewhat urgent, 2= very urgent
C	Return on Investment. Is there a financial benefit to the town	0-2	0= no return 1= some cost savings 2= project will pay for itself or leverage external funding
D	Project Complexity/Readiness to Proceed	0-2	0= highly complex, no design 1=some design 2= well defined scope, straightforward
E	Environmental OR health benefit	0-2	0=no benefit 1=some benefit, 2= high benefit
F	Project impact: Transformative project or community benefit	0-2	0= low visibility AND low community benefit 1=high visibility OR High community benefit, 2= high visibility
Max score		12	

Simple Project Descriptions	
DPW Roof Solar	solar ready metal roof installed 2020. Annual net positive cash flow of at least \$34,600. \$231,000 investment tax credit available.
Montague Center Park Playscape	reconstruct Montague Center playground to ADA standards. Leverage a PARC grant. Design phase needed
Town Hall Annex Meeting Room and ADA Bathrooms	construct new hybrid-ready meeting hall and storage upgrades to meet town hall needs. Space vacated 2020. Add'l Design needed
Town Hall Annex Roof Solar	flat rubber roof replaced 2021. Annual new positive cash flow of \$8,729. \$61,000 investment tax credit available
Town Hall Parking Lot Reconstruction	repave town hall parking lots. Redesign to improve circulation, reduce impervious surface and treat stormwater. Pavement in poor condition.
Montague Center Town Hall Roof Repair	spot repair slate roof as recommended in 2022 roof assessment
Montague Center Town Hall Windows	replace aged facility windows for increased efficiency, functionality, and aesthetics. Casings will need to be replaced. Architect may be required
South Ferry Road Culvert Replacement	replace undersize culvert with an 8x5 box. Project is currently being designed. Tributary to Sawmill River
Unity Skatepark Lighting Upgrades	install lighting to extend use of the skatepark into the evening. Lights will be dark sky compliant. no design needed
Hillcrest School Parking Lot, driveway, sidewalk rehab	general grounds improvements, design may be required to expand drop-off parking lot. promotes safety on the grounds

Draft Capital Improvement Plan available for review [here](#).