

MONTAGUE SELECTBOARD MEETING

VIA ZOOM

Monday, June 26, 2023 at 6:30 PM

Meeting was opened at 6:30 PM. Present were Selectboard members Rich Kuklewicz, Chris Boutwell, and Matt Lord; Town Administrator Steve Ellis; Executive Assistant Wendy Bogusz; Assistant Town Administrator Walter Ramsey; Town Planner Maureen Pollock; Police Chief Chris Williams; and DPW Superintendent Tom Bergeron.

Selectboard Chair opens the meeting at 6:30 PM.

Approve Selectboard Minutes from June 12, 2023

Postponed until next time

Public Comment Period: Individuals will be limited to two (2) minutes each and the Selectboard will strictly adhere to time allotted for public comment

None

Evelyn Wulfschle, Hole Pie, Inc.

Change of Doing Business As from Pie Hole to Harvey's, 166 Avenue A, Turners Falls

Boutwell makes the motion to approve the request for the Change of Doing Business As from Pie Hole to Harvey's, 166 Avenue A, Turners Falls. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Brick and Feather, Lawrence George

Application to Place Sign, Object, Other Display or Exhibition/Vigil on Public Property

Boutwell makes the motion to approve the request for sign boards to be placed at the intersection of Avenue A and 11th Street, and Avenue A and the bike path. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Shane O'Halloran, Dairy Farmers of America

Use of Public Property to film "B" roll for a commercial for the Dairy Farmers of America, Intersection of Avenue A and Third Street, various parking locations, Wednesday, June 28, 2023 from 1:00 PM - 5:00 PM

Boutwell makes the motion to approve the request for the Use of Public Property to film "B" roll for a commercial for the Dairy Farmers of America, Intersection of Avenue A and Third Street, various parking locations, Wednesday, June 28, 2023 from 1:00 PM - 5:00 PM. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Maureen Pollock, Town Planner

Execute FY24 Community Planning Grant Agreement - Former Farren Care Center Property residential market assessment - \$35,000

Boutwell makes the motion to authorize the Chair to sign the FY24 Community Planning Grant Agreement - Former Farren Care Center Property residential market assessment - \$35,000, or any other documents related to the grant that might be needed. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Personnel Board

- **Appoint Debra A. Bourbeau as the Town Clerk's Consultant, Non-Union, Grade G Step 10, 10 hours per week, effective July 1, 2023**
Boutwell makes the motion to appoint Debra A. Bourbeau as the Town Clerk's Consultant, Non-Union, Grade G Step 10, 10 hours per week, effective July 1, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Kathern Pierce Town Clerk, Non-Union, Grade G Step 5, 35 hours per week, effective 07/1/2023**
Boutwell makes the motion to appoint Kathern Pierce as Town Clerk, Non-Union, Grade G Step 5, 35 hours per week, effective 07/1/2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Tina Sulda as Assistant Town Clerk, NAGE, Grade D Step 5, 35 hours per week, effective July 17, 2023**
Boutwell makes the motion to appoint Tina Sulda as Assistant Town Clerk, NAGE, Grade D Step 5, 35 hours per week, effective July 17, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

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- **Appoint Bruce Farr, Custodian for DPW, UE Grade A Step 10, 40 hours per week, effective July 17, 2023**
Boutwell makes the motion to appoint Bruce Farr as Custodian for DPW, UE Grade A Step 10, 40 hours per week, effective July 17, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Jakob Murray-Lavin, Summer Grounds Help for DPW, Non--Union, 40 hours per week, effective June 27, 2023**
Boutwell makes the motion to appoint Jakob Murray-Lavin as Summer Grounds Help for DPW, Non--Union, 40 hours per week, effective June 27, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Scott Dodd, Truck Driver/Laborer for DPW, UE Grade C Step 1, 40 hours per week, effective July 5, 2023**
Boutwell makes the motion to appoint Scott Dodd as Truck Driver/Laborer for DPW, UE Grade C Step 1, 40 hours per week, effective July 5, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Will Peredina, Operator/Laborer for CWF, UE Grade B Step 2, 40 hours per week, effective July 5, 2023**
Boutwell makes the motion to appoint Will Peredina as Operator/Laborer for CWF, UE Grade B Step 2, 40 hours per week, effective July 5, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Fallon Paxton as Library Assistant, NAGE, Grade A Step 2, 40 hours per week, effective July 1, 2023**
Boutwell makes the motion to appoint Fallon Paxton as Library Assistant, NAGE, Grade A Step 2, 40 hours per week, effective July 1, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Danielle Whiteman as Substitute Library Assistant, Non-Union, working hours as needed effective July 1, 2023**
Boutwell makes the motion to appoint Danielle Whiteman as Substitute Library Assistant, Non-Union, working hours as needed effective July 1, 2023. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Appoint Samuel Guerin to Planning Board for a three-year term, effective 6/27/2023 for term ending 6/30/2026**
Boutwell makes the motion to appoint Samuel Guerin to the Planning Board for a three-year term, effective 6/27/2023 for term ending 6/30/2026. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **Authorize Town Credit Card for Kathern Pierce, \$5,000**
Boutwell makes the motion authorize a Town Credit Card for Kathern Pierce, \$5,000. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye
- **To Approve Annual Appointments as set forth in the attached list**
 - *Lord makes the motion to appoint the following people to the following boards, each for one-year terms expiring June 30, 2024: ADA Coordinator, Steve Ellis; Airport Manager, Bryan Camden; Alternate Building Inspector, David Jensen; Assessor - Director, Karen Tonelli; Auction Permit Agent, Wendy Bogusz and Kathern Pierce; Battlefield Grant advisory Committee, David Brule, Kit Carpenter, Joe Graveline, Rich Holshuh, Roger Longtoe Sheehan, John Nove, Elizabeth Santana Kiser, Bettina Washington, Tim Blagg, and Mark Andrews; Cable Advisory Committee, Jason Burbank and Richard Kuklewicz; Cemetery Commission, Annabel Levine, Judith Lorei, Mary Kay Mattiace, Jamie Fuller, and Jo-Anne Prescott; Conservation Commission - Associate Member, Albert Averill; Constable - Wendy Bogusz and Christopher Williams; Council on Aging Director, Roberta Potter; Council on Aging, Debra Bourbeau, Barbara Kuklewicz, Elsie Gilman, Mary Hildreth, and Linda Ackerman; DPW Superintendent, Tom Bergeron; Emergency Manager, John Zellmann; Energy Committee, Jason Burbank, Ariel Elan, Pamela Hanold, Sarah (Sally) Pick, Bob Reuter, and Tim Van Egmond; F. C. Solid Waster Management District 2, Christopher Boutwell, Sr.; Forest Warden, Richard Sawin, Jr.; Forest Warden - Deputy, Kyle Cogswell; Franklin Regional Council of Governments, Steven Ellis and Richard Kuklewicz; Franklin Regional Council of Governments - Planning Rep, Elizabeth Irving; Franklin Regional Council of Governments - Selectboard Rep, Maureen Pollock; FRTA Advisory Board, Richard Kuklewicz and Jeffrey Singleton; Mass in Motion, Eileen Down, Caitlin Kelley, Eileen Mariani, Ryan Paxton, Maureen Pollock,*

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Roberta Potter, and Roy Rosenblatt; Parks & Recreation Director, Jonathan Dobosz; Regional Emergency Planning Committee (REPC), John Zellmann; Solar Planning Committee, Greg Garrison, Pamela F. Hanold, Sarah (Sally) Pick, and Bob Reuter; Tax Title Custodian, Eileen Seymour; Town Counsel, KP LAW, PC; Tree Advisory Committee, William Codington, David Detmold, Charles Walker Korby, Annabel Levine, Tom Sullivan, Jeffrey Warren-Pukis, Eli Smith, and Angela Wheeler; Veteran's Burial Agent, Christopher Demars; Veteran's Director, Christopher Demars; Veteran's Graves Officer, John T. Murphy; Wells Trust, Ron Sicard; Wiring Inspector, Wayne Shaw; and Zoning Board of Appeals - Alternate, Robert Obear. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye

- *Lord makes the motion to appoint the following people to the following commissions and/or roles, each for three-year terms expiring June 30, 2026: Airport Commission, Gary Collins and Maxwell John Pellerin; Conservation Commission, Mark Fairbrother, Donna Francis, and Margaux Reckard; Economic Development and Industrial Corporation, Linda Ackerman, Ella Ingraham, and Kimberly Williams; Planning Board, Robert Obear; and Town Accountant, Carolyn Elson; Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*
- *Lord makes the motion to appoint William J. Doyle IV to the Zoning Board of Appeals for a five-year appointment, ending on June 30, 2028. Seconded by Boutwell, unanimously approved. Lord - Aye, Boutwell - Aye, Kuklewicz - Aye*

Walter Ramsey, Assistant Town Administrator

38 Avenue A, Demolition Bid: Review scope of work and bid results

- The low bid for the 38 Avenue A Demolition came in from Associated Building Wreckers at \$24,970.
- The Town has already done some prep work. The electric work has been discontinued from the site and moved to the parking lot. The coolant has been removed from the HVAC unit.
- The building will be demolished, the slab and concrete sidewalk will be torn up and removed, and the site will be loamed and seeded.
- There are no immediate plans for the use of this site, but it is still considered a prime development lot.

Issue notice of award to Associated Building Wreckers, Inc. for the 38 Avenue A Structure Demolition Project for a lump sum amount of \$24,970 to be funded by a Town capital article appropriation, Authorize Chairman to execute the contract

Boutwell makes the motion to approve the bid for Associated Building Wreckers, Inc. in the amount of \$24,970 for the 38 Avenue A Structure Demolition Project; and authorize the Chair to sign the contract. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Clean Water Facility Screw Pump Replacement Project: USDA Rural Development grant and loan award announcement. Authorize Chair to execute agreement documents

Boutwell makes the motion to accept the USDA Rural Development loan and agreement for the Clean Water Facility Screw Pump Replacement Project, and authorize the Chair to sign the agreement documents. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

First Housing Project (Map 4, Lot 31)

- **Project updates**
 - The planning for the project has advanced.
 - Pioneer Valley Habitat for Humanity is ready to sign the Purchase and Sale Agreement.
 - There is also a Land Development Agreement, which will get finalized at the sale.
 - Pioneer Valley Habitat for Humanity intends to carve out a small section of parking area along the First Street Alley that the Town will retain.
- The Town was able to conduct a Phase 1 Environmental Assessment and is currently undergoing a Phase 1 Environmental Assessment, the results of which will come through in August.

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Execute Purchase and Sale Agreement with Pioneer Valley Habitat for Humanity First Street Parcel (Map 4, Lot 31)

Boutwell makes the motion to execute the Purchase and Sale Agreement with Pioneer Valley Habitat for Humanity First Street Parcel (Map 4, Lot 31). Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Authorize "Local Action Unit" certification application to Executive Office of Housing and Livable Communities"

Boutwell makes the motion to authorize the "Local Action Unit" certification application to Executive Office of Housing and Livable Communities." Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

Town Administrator Business

- **Rescind Unused Community Development Discretionary Account Balances**

- **Outdoor Library Facility (\$16.01)**

- Boutwell makes the motion to transfer \$16.01 from the Community Development Outdoor Library Facility Account to the Community Development Unallocated Account #225-5-184-5200, then close the first account out. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

- **Digital Economy Plan (\$3,000)**

- Boutwell makes the motion to transfer \$3,000 from the Digital Economy Plan Account #225-5-184-5284 to the Community Development Unallocated Account #225-5-184-5200. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

- **Consider FRCOG Request for Shared Consultant to Support FERC License Impact Assessment and Testimony Related to Erosion Control (\$25,000) in the Turners Falls Impoundment. Consider Allocation of \$2,500 of Community Development Unallocated Funds to Support Procurement of a Shared Erosion Control Consultant**

Boutwell makes the motion to authorize the transfer of \$2,500 from the Community Development Unallocated Funds, Account #225-5-24-5200 to Community Development Erosion Control Research Consultant, Account #225-5-184-5292 as described. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

- **Contract for CSO Flow Monitoring, Reporting and Notification with ADS Environmental Services**

Boutwell makes the motion to approve the Contract for CSO Flow Monitoring, Reporting and Notification with ADS Environmental Services. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye

- **Execute MOU with Franklin County Solid Waste Management District (FCSWMD) regarding Hauling and Disposal of Bulky Waste and Hauling and Disposal of Scrap Metal and Appliances**

Lord makes the motion to execute and sign the MOU with Franklin County Solid Waste Management District (FCSWMD) regarding Hauling and Disposal of Bulky Waste and Hauling and Disposal of Scrap Metal and Appliances. Seconded by Kuklewicz, approved. Lord - Aye, Kuklewicz - Aye, Boutwell - Abstain

- **Topics not anticipated within the 48 hour posting**

None

Other/Sculpture Accent Lighting

Pollock shares that she and RiverCulture Director Suzanne LoManto have been working with a local contractor to cut into the retaining wall, lift the bricks, and lay down a conduit for electrical wiring to provide accent lighting for the Rock, Paper, Scissor sculpture on the avenue.

Executive Sessions:

- **Executive Session in accordance with G.L. c.30A, §21(a)(6) to consider the purchase, exchange, lease or value of real estate, Kearsarge**
- **Executive Session in accordance with G.L. c.30A, §21(a)(3) to discuss strategy with respect to collective bargaining or litigation, as appropriate, Kearsarge; votes may be taken**
- **Executive Session in accordance with G.L. c.30A, §21(a)(6) to consider the purchase, exchange, lease or value of real estate, GMA Garage, 382 Deerfield Street, Greenfield**

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- **Executive Session in accordance with G.L. c.30A, §21(a)(2) to conduct negotiations with Town Administrator, Steven Ellis; votes may be taken**
- The Chair deems holding these discussions in open session would be detrimental to the Town's position.
- *Boutwell makes the motion to go into the Executive Sessions as described. Seconded by Lord, unanimously approved. Boutwell - Aye, Lord - Aye, Kuklewicz - Aye*

OTHER:

Next Meeting: Selectboard, Monday July 10, 2023 at 6:00 PM, 1 Avenue A, Turners Falls and via ZOOM