

**Solar Planning Committee Agenda
For Montague Community Planning for Solar Project**

Tuesday November 8, 2022, 6 PM to 7 PM

Due to COVID-19 Public Participation will be by Zoom Meeting:

<https://umass-amherst.zoom.us/j/94037057098?pwd=L2dpZlFpQlpwdXgybTMwV1JCZ0VTUT09>

Meeting ID: 940 3705 7098

Passcode: Solar

Phone call-in number: +1 646 876 9923 US (New York)

Topics may start earlier than specified, unless there is a hearing scheduled

Meeting Being Taped

Votes May Be Taken

Introductions (10 minutes)

Who will take minutes this meeting? (2 minutes)

Discuss committee roles (15 minutes)

- Informal sharing of facilitating, timekeeping, or appoint chair, co-chair?
- Appoint municipal liaison from committee to meet with students weekly or biweekly.
- Rotate taking minutes?
- Posting minutes and agenda on committee's Town website.

UMass Clean Energy Extension students, Caroline Williams & Victoria Haskins, on the Community Planning for Solar project (30 minutes)

- Explain project:
 - Focus of each semester.
 - What you will prepare for Montague, target audiences?
 - What kinds of input, feedback, help you will be looking for from committee
- Show Toolkit Components page with project resources
- Share outline and draft of last year's pilot Solar Resource & Infrastructure Assessment
- How to access, edit, and share draft reports, other documents using One Drive (Word)
- Brief status report of work to-date

Plan agenda for next meeting (3 minutes)

Next meeting date

Other topics not reasonably anticipated 48 hours in advance of the meeting